



TE RARAWA

Ideal Person Specification for Chairperson

(as required under clause 3.24 of the Te Rūnanga o Te Rarawa Trust Deed)

Role of Chairperson:

The role of the Chairperson is to primarily ensure a sustained planned approach is taken to ensure that the cultural, environmental, social and economic aspirations and wellbeing of Te Rarawa members are upheld.

To represent and articulate the views of Te Rarawa at all levels and where appropriate.

To oversee the effective governance and management of Te Rūnanga o Te Rarawa.

To facilitate meeting processes and to ensure the appropriate delegation of tasks and responsibilities are undertaken where appropriate.

Key Tasks Include:

- ensuring Te Rūnanga o Te Rarawa is meeting its legal requirements, including complying with the provisions of the Trust Deed.
- ensure meeting content is, for the greatest part, confined to governance matters.
- ensure the integrity and effectiveness of the governance processes
- provide guidance and support to the creation of a boardroom and organisation culture that reflects positively on Te Rūnanga o Te Rarawa with iwi members and other stakeholders.
- provide leadership to the Rūnanga group and represent Te Rūnanga o Te Rarawa in all significant events.
- represent Te Rūnanga o Te Rarawa with Ministers of central and local government agencies.
- ensuring the strategic direction of the Te Rūnanga o Te Rarawa is in accordance with the long-term Strategic Plan.
- ensuring that all submissions made on behalf of Te Rūnanga o Te Rarawa are in alignment with the long-term Strategic Plan.
- presiding over all Te Rūnanga o Te Rarawa, Annual General and any Special Meetings.
- ensuring all expenditure of funds is appropriate and accounted for.
- attending public functions as a representative of Te Rūnanga o Te Rarawa.
- ex-officio position on Te Waka Pupuri Putea and Te Rarawa Anga Mua



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- attend and represent Te Rūnanga o Te Rarawa at a national, regional and local iwi chairs level;
- liaise with whanau, marae, hapu where appropriate; and
- provide advice and support to Marae Delegates and Committees where appropriate.
- as required, be the link between the board and the CEO, always ensuring that this does not inhibit the necessary open and honest interrelationship between the CEO and the board as a whole.
- ensure that board papers are distributed in a timely manner and that the minutes accurately reflect the deliberations and decisions of the board.
- ensure that all newly appointed Trustees are provided with a full and thorough induction into the affairs of Te Rūnanga o Te Rarawa.
- have the authority to delegate aspects of the role but will remain accountable for its overall effectiveness and achievements.

Preferred

- Resides in Northland

The desired skills and attributes of the Te Rūnanga o Te Rarawa Chairperson include:

- Fully conversant in, or alternatively, have an appropriate understanding of Te Reo me ona Tikanga o Te Rarawa;
- Takes a proactive long-term strategic approach;
- Excellent leadership skills and proven ability to motivate and inspire people to reach their full potential and to understand and work towards a shared vision;
- Ability to chair meetings, both in a marae setting and in other political and commercial environments;
- Proven ability to work with a diverse range of people;
- Conflict resolution skills
- Ability to delegate responsibility;
- Reliable, trust-worthy and conscientious;
- Good organisational skills;
- Adaptability and flexibility;
- Enable others to act by fostering collaboration and building teams;
- Strengthening others and celebrating their accomplishments