

## **Ideal Person Specification**

### **Independent Trustee of Te Rarawa Anga Mua Board**

Te Rarawa Anga Mua is a subsidiary of Te Rūnanga o Te Rarawa tasked with supporting the inter-generational development of Te Rarawa whānau, hapū, marae and Iwi with a focus on social, environmental, cultural and economic well-being. TRAM is a charitable trust with roles and responsibilities set out in its trust deed.

Te Rarawa Anga Mua is calling for expressions of interest for one independent Trustee. Independent trustees must not be Trustees, Directors or employees of Te Rūnanga o Te Rarawa.

#### **Role of the Independent Trustee:**

The term of the appointment shall be for three years, with the appointee eligible to be considered for further terms. The role of the Trustee is to provide strategic governance over trust activities to ensure that Te Rarawa resources invested by the Rūnanga are used in an innovative and sustainable way to meet the current and future needs of the whānau, hapū and Iwi of Te Rarawa. Trustees will be guided by the long-term Iwi Strategic Plan.

#### **Skills and attributes that Trustees should have include:**

- Vision and leadership skills
- Experience in governance and/or management
- Relevant sectorial knowledge (e.g. education, health, social development, environmental management etc)
- Knowledge of Te Rarawa tikanga, communities, and people
- Appropriate understanding of te reo an advantage
- Effective communication skills
- Ability to work with Te Rarawa people
- Ability to work well in a team
- Enthusiasm and commitment to long-term economic, social, cultural and environmental development of Te Rarawa

#### **Key Tasks Include:**

- Strategic governance and oversight
- Development of a long-term strategic plan aimed at fulfilling the vision of Te Rarawa
- Development of an annual statement of intent
- Working with the Rūnanga
- Ensuring the Group is meeting its legal and compliance requirements, (i.e. Constitution, Health and Safety, Accounting, Charitable trust etc)
- Reporting back to the Rūnanga at its AGM including an annual report on the past financial year and a plan for the new financial year, and as required

### **Appointment process**

Applicants are required to provide a summary (no more than 850 words) outlining your skills, knowledge, and experience and why you should be considered for this vacancy. You should take into consideration the Key Functions and Job Overview (including any detailed position specific requirements) when drafting your response. Where possible include specific relevant examples of your work experience. Examples should include:

- Detail what your role was;
- Describe what you did and how you did it; and
- Describe what you achieved and how it would relate to the position

Depending on the number of registrations of interest you may be required to do an interview.

**Applications close Friday 8<sup>th</sup> August 2025, by 3.00pm.** You may forward your application to; Rūnanga Secretary either by email: [hr@terarawa.co.nz](mailto:hr@terarawa.co.nz); or by mail to: Box 361, Kaitāia 0441; or hand deliver it at the Rūnanga Office, 16 Matthews Ave, Kaitāia.